

Ad Hoc Basis

Before and After School Care

Child's Name

Class.....

(One form for each child in the family)

Week Commencing

	Cost per day	Monday	Tuesday	Wednesday	Thursday	Friday	Cost	
Early Bird 7.50am to 8.20am	£2.00						£	
After School 3.30pm to 4.30pm	£3.50						£	
After School 3.30pm to 5.15pm	£5.00						£	
							Total Cost	£

My child will be collected by

whose telephone number is

Signed (Parent) Date

Please collect your child via the main entrance to the new building in Ravenslea Road.

Please see over for further details.

Hornsby House School Before and After School Care

The before and after school care is primarily for those parents who wish to make a regular arrangement for the term. Please complete the enclosed form to book a place and return it to the school Office, with a cheque as soon as possible.

If you need to book the facility for use on an occasional "ad hoc" basis, please collect and complete a form from the School Office and return it to the Office with the payment in cash.

The "Early Bird" Club will run from 7.50am to 8.20am.

It will take the form of the children being supervised while they read silently in the Library and they will then go to their classrooms at 8.20am. The daily charge will apply to any child arriving before the School gate opens at 8.20am

After School Care

The children attending the after school care will be divided into Lower and Upper School groups. All children will be provided with a plain biscuit, a drink and a piece of fruit and they will have a playtime outside.

The Upper School children will then be supervised until 4.30pm to work in silence whilst doing their homework. If they finish their work before they are collected, they will then read silently. Please do not collect your child between 4.00 and 4.30pm when the older children will be doing homework. From 4.30pm to 5.15pm there will be a programme of activities which might include the opportunity to watch a suitable television programme, such as Blue Peter.

The Lower School Children will stay in their classrooms until 3.30pm when they will be taken to the Club where they will have their snack and playtime and then be supervised while they do any written homework and then will follow a programme of activities, possibly including the occasional television programme.

We will not hear the children read individually as we feel this should be a parental activity.

Please collect your children promptly or a surcharge will be made. There is no charge for children who are being looked after whilst waiting for an after school club to begin, eg the second sessions of French, Ballet and Drama clubs.