



School Reward and Sanctions Policy

- Aims***
- Parents***
- School Rules***
- Recognition of Good Behaviour***
- Incident Book***
- Report Card***
- Procedures for Dealing with Major Breaches of Discipline***
- Corporal Punishment***

Aims and objectives

- *To develop a whole school behaviour policy supported and followed by the whole school community, parents, teachers, children and governors, based on a sense of community and shared values where everyone shows respect for each other.*
- *To apply a positive atmosphere, to maintain a caring, family atmosphere in which teaching and learning can take place in a safe and happy environment.*
- *To teach positive values and attitudes as well as knowledge and skills.*
- *To encourage and promote good behaviour by providing a range of rewards and acknowledgements for children of all ages and abilities.*
- *To treat problems when they occur in a caring and sympathetic manner in the hope of achieving an improvement in behaviour.*
- *To listen and respond sympathetically to problems which occur*

Parents

Parents can help:

- *By recognising that an effective school behaviour policy requires close partnership between parents, teachers and children.*
- *By discussing the school rules with their child, emphasising their support of them and assisting with their enforcement.*

School Rules

- **STAY ON THE SCHOOL PREMISES**
- **MOVE QUIETLY AND CALMLY AROUND THE SCHOOL**
- **MONEY OR TOYS SHOULD NOT BE BROUGHT TO SCHOOL**
- **BIKES AND SCOOTERS SHOULD NOT BE RIDDEN ON THE SCHOOL PREMISES**
- **KINDNESS AND COURTESY TO BE SHOWN AT ALL TIMES**

Recognition of Good Behaviour

Class teacher to give verbal or written praise as often as possible.

In the Upper School at Hornsby House the incentive scheme is based on the award of House Points through which children can be rewarded for academic achievements and for effort, for being caring, and for all aspects of good work and behaviour.

In the Lower School the children are given house points and stickers for immediate visual rewards. We hope that children will encourage members of their House to try their best in every aspect of school life.

Commendation Cards are also awarded each week for excellent academic effort and achievement and are presented in the Friday Assembly.

Individuals scoring highly each week are rewarded with a 'sticky bun'. The form shield is given to the class receiving the highest house point totals in a single week (rounded and adjusted for fairness). The house scoring the most points each week has their flag hoisted

on the flag pole by their house captains. It stays there for a week. The House Cup is awarded each term to the house with the most points.

Incident Book

This is used to record :

- Any incidents involving a child, or anyone employed in school which results in personal injury or damage to property.
- Loss, theft, or damage to property.

Report Card

A child who finds it difficult to adhere to the social rules laid down in school may be placed on a report card. This card must be taken with the child to each lesson and their behaviour in that lesson marked on by the teacher in charge. The card is taken home every night to be signed by the parent.

Procedures for Dealing with Major Breaches of Discipline

Each case is treated individually. Normal sanctions include a verbal reprimand and reminder of the expected behaviour, loss of free time, such as playtimes, moving to sit alone, sending work home, letters of apology and loss of responsibility. Children are made aware that they are responsible for their own actions and that breaking the rules, or inappropriate behaviour will lead to punishments.

Parents will be involved at the earliest possible stage if problems are persistent or recurring. Children may then be placed on a daily or weekly report system to monitor their behaviour, with parents' support.

- A verbal warning by the Headmaster or other senior staff members of staff, as to future conduct.
- Withdrawal from the classroom for the rest of the day and a letter to the parents informing them of the problem and arranging a meeting with them.
- If there is no improvement in behaviour, a case conference involving parents and where appropriate, support agencies.
- The child being excluded from school.
- Parents have the right to appeal to the Governing Body against any decision to exclude.
- Staff have the right to confiscate temporarily pupils' property where it is necessary for disciplinary reasons.

This policy is to be used in conjunction with the Safeguarding and Welfare of Children Part 2: Anti Bullying Policy

Corporal Punishment

Corporal punishment is not used in any form in any part of Hornsby House school, including the EYFS.